

Dear Travel Professional:

PED 11/28/04

Below are several important news items from ARC:

- 1) IRS Announces Inflation-Adjusted Items For 2005
- 2) New 1186Z Stock
- 3) Obsolete Ticket Stock
- 4) Displaying a Document Image in the ARC Document Retrieval Service
- 5) Visit ARC in Fort Lauderdale and Win a \$100 American Express Gift Cheque!

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#### 1) IRS Announces Inflation-Adjusted Items For 2005

The IRS has issued an advance copy of its official announcement of inflation-adjusted items for 2005.

This notice states that, for the calendar year 2005, the tax on any amount paid for transportation subject to the US International Arrival Tax or US International Departure Tax is increased from \$13.70 to \$14.10.

The Alaska/Hawaii International Travel Facilities Tax is increased from \$6.90 to \$7.00 for the calendar year 2005.

The increased amounts of these taxes apply to travel purchased on or after January 1, 2005 for travel on or after January 1, 2005.

The IRS has announced that, for the calendar year 2005, the US Flight Segment (ZP) Tax will be \$3.20. This increase applies to domestic segments beginning on or after January 1, 2005.

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#### 5) New 1186Z Stock

Please note ARC has extended the deadline for ordering old 1186 ticket stock through the end of the year. After 12/31/04, ARC will no longer ship the present version of ticket stock 1186, which is the continuous feed ATB stock with the perforation between the coupons. Stock 1186Z will replace this product. This old stock is being discontinued in order to comply with mandated fraud prevention guidelines implemented on all ARC stock types.

In order to use the new stock type 1186Z, you will need to have your printer settings reconfigured. Make sure that you have ordered and have had the new stock delivered to your site before you change your printer settings. The old stock type 1186 will not work once you have reconfigured your printer settings. Contact your GDS for assistance with changing your printer settings. As a reminder, after 12/31/04 you will no longer be able to order the old stock type 1186 - so please update today.

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### 3) Obsolete Ticket Stock

All ATB ticket stock has a life of the manufacturer's print date plus two years. All ATB ticket stock printed in the year 2002 (02) will be obsolete January 1, 2005.

All manual carbonized ticket stock has a life of the manufacturer's print date plus three years. All manual carbonized ticket stock printed in the year 2001 (01) will be obsolete January 1, 2005.

Ticket stock also becomes obsolete after changing your printer model or ATB format where a new stock is required. This does not affect clients traveling on those coupons issued with this stock.

Agents must Return or Destroy their obsolete ticket stock to remove it from their inventory and prevent adjustments or delays in their ticket stock orders.

See form 116 - 'Affidavit for Accountable Traffic Document Destruction/Return' at <http://www.arccorp.com/forms/ops/doc116.pdf> . Form 116 has instructions for both destroying and returning ticket stock.

For additional questions please contact the Customer Support Center at (703) 816-8003 option 5.

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### 4) Displaying a Document Image in the ARC Document Retrieval Service

After initiating a query in the ARC Document Retrieval Service (DRS) and the Response Screen is displayed, click on the 'Item Type' listed for the transaction that you want to display. This will display the text image of the transaction you wish to view.

For additional information see the tutorials 'Using A Response Screen' at [https://arccompass3.arccorp.com/tutorial\\_changepassword.htm](https://arccompass3.arccorp.com/tutorial_changepassword.htm) and 'Using A Text Image' at [https://arccompass3.arccorp.com/tutorial\\_textimage.htm](https://arccompass3.arccorp.com/tutorial_textimage.htm) . Further information may also be found in The Business Impact Guide at [http://www.arccorp.com/news/business\\_impact\\_guide.html](http://www.arccorp.com/news/business_impact_guide.html)

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### 5) Visit ARC in Fort Lauderdale and Win a \$100 American Express Gift Cheque!

Sign up for the ARC Document Retrieval Service and become eligible to win a \$100 American Express gift cheque at the Travel Trade 21st Leisure Travel Conference & Winter Cruise-A-Thon in Ft. Lauderdale, December 2-5, 2004.

Visit [http://www.arccorp.com/news/news\\_events\\_drs\\_signup\\_drawing.html](http://www.arccorp.com/news/news_events_drs_signup_drawing.html) for all the details and be sure to visit ARC at Booth #416. Sign up now and win!

At the Travel Trade Leisure Travel Conference & Winter Cruise-A-Thon there will be lots to see and do, including the opportunity for agents to get together with ARC representatives to learn about IAR 2.0, the ARC Transaction History File, and the many other products and services ARC has to offer. For more information on this and other events, visit our Web site at <http://www.arccorp.com/tradeshow>. We hope to see you there!

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Please distribute the ARC Travel Agency Communication (TAC) among staff and colleagues.